

Lamar PTO Board Meeting Minutes

8 February 2016

Location: Ms. Stone's Classroom

| Position | Name | Attendance |
|-----------------------|---------------------|-------------------|
| President | Jennifer Dawson | present |
| 1st VP of Programs | Ariel Dawson | absent |
| 2nd VP of Membership | Andrea Hayes | absent |
| 3rd VP of Fundraising | Jenny Tessman | present |
| Treasurer | Stephen Kelling | present |
| Secretary | Cathleen Akers | present |
| Devotional | Angie Garner | present |
| Volunteer Chairman | (open) | |
| Pictures | Christina Blackwell | absent |
| Parliamentarian | Amanda Davis | absent |
| Christmas Store | (Jennifer Dawson) | |
| Hospitality | Lindy Meiser | present |
| Reporter | (open) | |
| Activities Chair | Casey Gray | present |
| Teacher Rep | Amanda Gunter | present |
| Principal | Janet Mobley | present |

J. Dawson called the meeting to order at 5:30 pm.

Norms

J. Dawson read the norms:

- Be kind and courteous
- One person speaking at a time
- Attack the problem not the person

Devotional

Garner read the devotional.

Treasurer's Report

Kelling stated there was nothing to report.

Approval of Last Meeting's Minutes

J. Dawson asked attendees to review the January meeting minutes and called for approval. Gunter moved to approve the minutes as written, Meiser seconded. Approval was unanimous.

Old Business

By-Laws Revisions. J. Dawson attendees if there were any comments to the proposed revisions to Articles IIIIV and XI. There were none. Tessman moved that the revisions be approved as written and Gunter seconded. The motion passed unanimously.

T-shirts. Meiser stated that the PTO cost per shirt will be \$6.85. She recommended selling shirts for \$10 each, \$13 for plus sizes.

In looking into the flat die-cut magnets, Meiser learned that they are not cheap enough to be profitable. Although she indicated that stock-cut magnets might possible, she did not recommend that route.

Meiser said there are other stock items on which the Lamar logo could be placed:

- totes (approx. 18"x15") and drawstring backpacks of thin canvas cost about the same as T-shirts, so she recommended pricing them at \$10 @.
- (bumper) stickers cost \$3.50; she recommended pricing at \$6 @.
- window clings, which are rated for seven years, cost \$3.85 initially, but if sufficient quantity ordered, then the cost could go down.

Noting that she had the letter/order form from last year's T-shirt sales. Meiser offered to update the letter/form and print color copies so families can see exactly what the logo looks like. She estimated that if the letter/form went home with students on the next day (9 February), she suggested a 19 February deadline for orders. Upon placing school order, there should be a 10-day turn-around.

Father-Daughter Dance. Gray stated that she would send out a flier about the dance. Gray indicated that she would check if there are enough decorations. She said that Head Start will provide Chex Mix for the event and that she would be buying water. Gray added that she has good prices on napkins and cups (for Chex Mix). Hayes has both silly and serious props for pictures. Mobley noted that Blackwell had completed the backdrop for the stage and that it was already hanging. Gray said she needed volunteers for the evening; J. Dawson, Tessman, and Akers agreed to help, that latter promising the additional help of her son for the event. Gunter agreed to ask teachers for leftover snacks from class Valentine parties from earlier in the day. Mobley affirmed that she will provide music. She also said that set up can start at any time after school and before the start of the dance.

Mother-Son Night. Gray asked for activity ideas for the event. She suggested perhaps a dance contest. Akers asked if PTO would be offering snacks. Gray suggested maybe PTO could offer Chex Mix and water. Mobley noted that in the past, the event was advertised as a bring-your-own picnic supper. J. Dawson and Mobley advised Gray to firm up plans for the event so that it would not sneak up on everyone.

Open Discussion (There were no comments or questions.)

Updates from Mrs. Mobley

Mobley asked if PTO was still planning to hold a general PTO membership meeting before the Father-Daughter Dance; J. Dawson confirmed this. Mobley suggested that PTO hold its next general membership meeting before the Mother-Son Night. There seemed general assent to this suggestion.

Head Start teachers asked if they would be getting T-shirts to match the ones PTO was getting for the Head Start students. There are six teachers at an additional cost of \$5-8 @, depending on size. Kelling asked if \$40 would likely cover it. Meiser and Mobley said yes, but Mobley asked how PTO would pay for it. Kelling noted that there is still \$500 in contingency; Mobley reminded attendees that contingency was for emergencies. Kelling countered by noting that \$40 was a relatively small amount to take from that pot and that \$460 would still be available for an emergency. Meiser noted that there was still some money in Hospitality, although Mobley advised against using that pot in order to preserve it for teacher-appreciation week in May. All present were inclined to provide shirts for the Head Start teachers. Kelling moved that PTO use \$40 from contingency to pay for Head Start teacher T-shirts to match their kids' shirts. Akers seconded. The motion passed.

Mobley said that second-grade teacher Mrs. Price submitted the form for requesting PTO funding at \$100. Akers said that PTO had approved her request (sans form) last fall for only \$50. Mobley said she would inform Price, and she would instruct Price to track her expenses to be reimbursed.

Mobley explained that the second grade had completed a PBL project that involved researching playground toys that created or used sound. She noted that students went on a field trip to Main Street to check out the new public art/music recently placed there by the city. For the students' final product for the project, the second-graders wrote letters with accompanying documentation (e.g., pictures of objects, graphs on student voting for objects) asking if PTO would purchase their top choice(s). Mobley circulated the letters. J. Dawson asked if for a volunteer to look into pricing; Meiser and Garner agreed. Mobley advised contacting Donna Dow with the city of Denison. Gray offered to contact a relative about the possibility of copying one of the objects and the cost of doing so. A couple of attendees raised concern about not knowing how much, if any, money PTO would have left by the end of the schoolyear to even consider buying anything for the playground. Akers suggested that PTO could budget cost for the next school year, if it turned out to be something within PTO's means.

Mobley announced that the school had received a grant to hold a health fair that would be a family event held at night. She explained that there will be different stations that have physical activities, food, and a nurse—all provided and staffed through the grant. She has scheduled to hold the health fair on 19 May, the same night as the school library's book fair. She added that if PTO needs to hold another general membership meeting, then it could be on that night.

Dates to Remember

Father-Daughter Dance & PTO General Membership Meeting—12 February 2016
PTO Board meeting—14 March 2016
Mother-Son Night—18 March 2016

J. Dawson suggested adjournment at 6pm. Meiser made a motion to do so, Gunter seconded, and the motion passed unanimously.

MINUTES BY CATHLEEN AKERS